



**MIT CAMPUS HOSTEL
ANNA UNIVERSITY, CHENNAI**

Chromepet, Chennai – 600044.

Phone: 044 – 2251 6118 / 6119 Email id: mithostels@mitindia.edu



REQUISITION FORM FOR HOSTEL ACCOMMODATION

Ph. D Scholar: TF: Project Associate:

Name:			Fix Photo
Gender:			
Marital Status:			
Department on Which Assigned:			
Time of Period Assigned:	From:	To:	
Mobile No. / Email id:			

Address	
Father / Mother (s) Name:	
Residential Address:	
District / Pin code:	
State / Nationality	
Parents / Guardian Mobile No.:	

Valid Between:	From:	To:
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1. I am aware that ragging is a criminal offence and is strictly prohibited. I shall not indulge directly in any act of ragging on the campus, in hostels or outside the campus of the institution.
2. I shall not possess, use or deal with any kind of intoxicating material including alcohol, drugs of any kind, tobacco, cigarettes, or any other sedative materials and on being found guilty, the Hostel Authorities may take any disciplinary action(s), including rustication / expulsion, against me.
3. I shall not keep excess cash and valuables within the hostel and understand that I am fully responsible for safeguarding cash or valuables, including mobile phones, PC, Laptop or any other personal belongings.
4. I shall not allow any unauthorized person to enter or stay in my room.
5. In case of failure on my part to abide by the rules, the Hostel Authorities is at liberty to take any disciplinary action against me including expulsion from the hostel without any notice.
6. I Know that my accommodation is purely temporary based. I will vacate the hostel if demand is raised for accommodating UG / PG students.

I would be highly obliged if you could consider my application favourably and allot me accommodation in the hostel:

Date:

Signature of the Applicant

Sign and Seal of Guide / Project Coordinator

Head of the Department / Centre

Executive Warden

Approved / Not Approved

DEAN / WARDEN

Note: Attach the Appointment Order Copy & Id Copy